A
SEMINAR REPORT
ON

SEMINAR TITLE

SUBMITTED BY

Name : _____

Roll No. : _____

UNDER GUIDANCE OF

Mr. _____

Lohiya College, Lucknow (U.P.)

* 2015-2016   *

ACKNOWLEDGEMENTS

With immense please I, Mr/Ms…………………………………..
presenting "……………………………………" seminar report as part of
the curriculum of ' Diploma Engineering '. I wish to thank all the people
who gave me unending support.

I express my profound thanks to center manager Mr. ABCD,
seminer guide …………………………. And all those who have
indirectly guided and helped me in preparation of this seminar.

Name of the student

Lohiya College
Lucknow, U.P.

DEPARTMENT OF CIVIL ENGINEERING

CERTIFICATE

This is to certify that Mr./Ms. _____

a student of Civil Engineering, bearing Roll No. _____, has

successfully completed seminar on

To my satisfaction and submitted the same during the academic year 2015-2016 towards the partial fulfillment of Diploma Engineering under SU-CIDC, under the Department of Civil Engineering, Lohiya College, Lucknow.

Mr._____   Mr. ABCD

Seminar Guide   HoD (Civil Engg. Department)

1. Format of Seminar Report

   The manuscript of the report should be organised in the following sequence:
   * Preliminary pages
   * The body of the report
   * The bibliography

2. Preliminary pages

   * Cover Page
   * Title page
   * Approval Page (completion certificate)
   * Acknowledgements
   * Table of contents

3. The body of the report

   * Chapters containing textual and graphical contents of the seminar

4. Bibliography

   * List of references

5. Cover Page

                          The front cover should show:
   * the name of the university
   * the full title of the Seminar Topic, the initials and surname of the students
   * the degree/diploma for which the seminar is submitted
   * the year of submission

6. Title Page

                          This should show:
   * full title of the Seminar Topic
   * student's names in full with Roll No.
   * the degree/diploma for which the seminar is submitted
   * the name of the department which has offered the program
   * the name of the university
   * the date (month and year) of submission.

7. Approval Page

   * The approval page is also known as signature page or completion certificate

* Internal as well as External guides should sign this page in order to assure that they have seen and approved the final version of the seminar report

8. Acknowledgement

  * The acknowledgment should not be more than one page.
  * The student may acknowledge service marks, personal assistance etc.

9. Table of Contents

  * It should be left justified, Times Roman 14 (student may use Table of content feature available in MS-WORD)

10. Body of the Seminar Report

  * Chapters containing textual and graphical contents of the Seminar topic

11. Paper

  * To insure durability, permanency, and opacity, seminar report should be printed on A4 size white bond paper

12. Typeface and Printing

Chapter/Section Titles
  * Should be printed in Times New Roman font in black color
  * Font size should be 16/14 points bold.
  * Chapter should start on new page

Running Text
  * Running text in the Repot should be printed in Times New Roman font in black color
  * Font size should be 12 points.
  * The print should be best quality
  * Single line spacing for running text
  * Double line spacing between paragraphs
  * Printing on both sides

13. Margins

  * Every page of the report, including all appendices, all notes, and the bibliography must have a LEFT and RIGHT margins of 1½ inches (to allow room for binding) and TOP and BOTTOM margins of 1 inch.

* Nothing should appear in LEFT and RIGHT margins. This means that all page numbers, text, tables, parts of illustrations, etc., must not appear in the margin area.

14. Page Numbers

* The page numbers must be bottom-centered to the text (font Times New Roman : 10 points)
* All preliminary pages should NOT be numbered.
* The numbering should start from chapter-one (Introduction)
* Chapter titles(Headings) start on a new page.
* Leave an extra space after title
* Since you will have several levels of subheadings, distinguish one level from another in a consistent way, such as (1, 1.1, 1.2, 2, 2.1, 2.1.1, 2.1.2, 2.2).
* Avoid having more than three levels of subheadings.

15. Length of Seminar Report

* In any case, the length of the seminar report should be 20 pages minimum and not be more than 25 pages.

16. Binding

* The seminar report must be spiral bound and must be in light gray or black color.
* The outside cover of the seminar report must follow the format described earlier.

Note :

1. *Seminar Report must be **Spiral Bound** and printed in **Duplicate** (i.e. **Two Copies**).*

2. Two copies of the report should be submitted to the college .

3. Report must be written in your **own English language**.

4. **Abstract** should **be not more** than **One Page**.

5. Report must be submitted at the time of presentation (**Two copies**).

6. ***"Cover Page, First Page, Specimen Copy"*** **words are only for**

   students instruction, they are not be printed in the report.

7. *Sequence of pages to be followed as:*

i)   Cover page
ii)   First page
iii)   Certificate
iv)   Acknowledgement
v)   Page Index
vi)   Table Index
vii)   Figure Index
viii)   Abstract
ix)   Theory
x)   Conclusion
xi)   Bibliography
xii)   Appendices

PAGE INDEX

TABLE INDEX

FIGURE INDEX

BIBLIOGRAPHY

[1] Don Box, "Design of Compiler for Mobile Environment and it's formalization using Evolving Algebra ", *proceedings of 3rd IEEE International Conference on Mobile Data Management, Singapore, January 2002, PP 159-160.*

[2] "Author Guidelines", *http://.computer.org/cspress/instruct.htm*

[3] William Stallings, "Cryptography and Network Security: Principles and Practices", Pearson Education, Third Edition

Note: Strictly follow the above format for bibliography.